

# The Switch List



To **close an account and transfer** any remaining funds, you will need:

- ☐ Recent bank statement with your existing bank account number(s)
- ☐ New Prime Meridian account number(s)
- ☐ Prime Meridian routing number: 063116481
- ☐ **Form 1**—Account Closing Notification
- ☐ Follow up to ensure all checks have cleared on your existing account
- ☐ Double check maturity dates if transferring a Certificate of Deposit in order to avoid possible penalties

To **change your payroll or direct deposit**, you will need:

- ☐ New Prime Meridian account number(s)
- ☐ Prime Meridian routing number: 063116481
- ☐ **Form 2**—Direct Deposit Request

To **change your Social Security Direct Deposit**, you will need:

- ☐ New Prime Meridian account numbers
- ☐ Prime Meridian routing number: **063116481**
- ☐ Visit [www.ssa.gov/deposit/howtosign.htm](http://www.ssa.gov/deposit/howtosign.htm) or call 1-800-772-1213 to change your social security deposit

To **change your automatic payment or withdrawal**, you will need:

- ☐ Recent statement from merchant/company
- ☐ New Prime Meridian account number(s)
- ☐ Prime Meridian routing number: 063116481
- ☐ **Form 3**—Automatic Payment Request
- ☐ Complete a form for each merchant/company that debits money from your account

To **change your online payments and/or set up Prime Meridian Bill Pay**, you will need:

- ☐ Recent statement from merchant/company
- ☐ **Form 4**—Prime Meridian Bill Pay Checklist